

December 10, 2015  
Middlesex Municipal Building

The Regular meeting of the Middlesex Shade Tree Commission was held on the above date at the Middlesex Borough Hall and called to order by Chairman Dan Gitler:

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met by the Annual Meeting Notice which has been forwarded to the Courier News and posted in the Municipal Building on December 8, 2014”,

Members:	Jason Bond
	Dan Gitler
	Jim Gorman
	Sean Johnson
	Frank Ryan (absent)

Liaison	Sean Kaplan (absent)
Secretary	Linda Chismar

Chairman Gitler opened the meeting to the public. Seeing that there were no public comments, Chairman Gitler closed the Public Portion of the meeting.

Mr. Gorman made a motion to approve the November 12, 2015 Shade Tree Meeting Minutes seconded by Mr. Bond and carried by a unanimous vote of the members of the Commission.

Mr. Bond made a motion to approve the November, 2015 Finance Report seconded by Mr. Gorman and carried by a unanimous vote of the members of the Commission.

#### Communications

1. 201 Chestnut Street – Mr. Bond reported that the maple in front of this property needs to be pruned.

#### Work Agenda

1. 60 Louis Avenue – Mr. Bond reported that this tree should be pruned
2. 202 Chestnut Street – Mr. Bond reported that the 2 trees on the A Street side of this property should be pruned.
3. 421 Fairview Avenue – Mr. Bond reported that this tree should be pruned and the service wires cleared.
4. 511 Chestnut Street - Mr. Gorman looked at this time and reported that a pruning is needed.
5. 220 Green Avenue – Commission recommended that a re-inspection should be done in the Spring to make an accurate assessment.

### Unfinished Business

- (A) Increase of Fines when Removing Trees – Commission approved the memo to Council and the secretary will forward it to the governing body for discussion in January, 2016 with their recommendation to amend Chapter 395-8.
- (B) Update on Door Knob Hangers – FST Quote – Mr. Gitler reported that he will be ordering these hangers in the near future in time for spring planting.
- (C) Update on Second Phase of Fall, 2015 Planting – Boltzer Landscaping is scheduled to do the Phase II Tree Planting on Monday, December 14, 2015.
- (D) Update on 52 Glen Gary Road Tree Removal – This removal is pending Predator's discussion with the resident on Orchard Road. Once this has taken place, the secretary will send a letter out to the resident to confirm their approval to enter this location via their property.
- (E) Update on Tree Management Plan – Mr. Bond circulated the draft of the Middlesex Borough Community Forestry Management Plan – 2015 – 2019 and requested that all members review this plan and the Commission will finalize at the January 14, 2016 Meeting.

### New Business

- (A) Remaining Funds in 2015 Budget – All funds for 2015 have been depleted.
- (B) Commission discussed next year looking for a Pesticide Applicator to have as a professional contractor in case we are in need of one due to the emerald ash borer destruction of the ash tree. Linda will contact Hanover Twp., Morris Plains and Millburn to look to obtain a copy of their RFP that was used to obtain a contractor.
- (C) Commission also discussed the tree inventory and it was discussed by the secretary that Property Pilot is being contracted for services with the borough website which would enable them to do GIS mapping for the town. It was suggested that in the future they might be able to add a layer onto the mapping which would include the borough trees that are on each individual lot. This could hopefully be accomplished once we have the tree inventory, which will hopefully be accomplished via a grant after completing the Tree Management Plan. At this time the members may start to compose a listing of trees manually, and the secretary could incorporate into a spreadsheet to be used for the time being.
- (D) Commission has requested that the secretary order another Tree City Sign to be placed on Route 28 in front of the ACME. Also, additional numbers for the years as members of "Tree City USA" must also be ordered. The borough is entering its 27<sup>th</sup> year as a tree city.

Mr. Bond moved to adjourn the meeting, seconded by Mr. Gorman and carried by a unanimous vote of the Commission.

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Linda Chismar, Secretary

NEXT SHADE TREE COMMISSION MEETING  
THURSDAY,  
JANUARY 14, 2016 – 7:30 PM  
MIDDLESEX BOROUGH HALL

If you are unable to attend the meeting, please call Linda at 732-356-7400, Ext. 238



